

CRAIG BRUNENGRABER

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Highlights

Python & Django Developer
GitHub version control
Project Management
Sales Experience
Employee Management

Ability to Work Under Pressure
Strong Attention to Detail
Budgeting & Financials
High-Quality Customer Service
Staff Scheduling & Training

Momentum Learning, Inc., Durham N.C.
Full Stack Software Engineer

Feb '19 - May '19

- Dedicated 12-weeks specializing in highly focused, immersive training centered on Python/Django language fluency, object-oriented programming, and project-based learning.
- Programming full-stack web applications with Python and Django.
 - Minor emphasis on HTML, CSS, & Javascript.
- Completed daily and weekly technical projects solo, in pair programming, and in group settings to learn and gain knowledge around current development tools, techniques, and best practices.
- Developed class projects with object-oriented programming to organize and modularize features.
- Working with GitHub version control in a collaborative environment.
 - Pair-programming in an agile environment to implement full stack applications.

Triangle Home Remodeling, Raleigh N.C.
Project Manager

June '16 - Jan '19

- Follow up on project inquiries, meet with prospective clients, and develop quotes based on project needs and scope.
- Oversee multi-faceted projects and coordinate deliverables with all subcontractors.
- Interface with customers to keep apprised of progress; problem solve as needed.
- Walk job site to gauge quality control.
- Select and deliver proper materials and tools to subcontractors.
- Keep inventory and receipts from all jobsite materials and collect client payments.
- Coordinate and schedule city inspections.

National Jewelry & Pawn, Inc. Durham N.C.
Store Manager

Feb '10 - May '16

- Determined monthly budget and achieved monthly sales goals ranging from \$85,000-\$150,000.
- Oversaw loan approval process and retail operations.
- Facilitated team building, personnel management and training for a staff of 21-23 employees.
- Maintained high levels of loan generation, sales, fee collection & customer service.
- Maintained operating standards, schedule, supplies, inventory, store appearance, and pricing structure in accordance with National Pawn guidelines.
- Reviewed performance metrics, create monthly goals, and interfaced with both staff and upper management to maximize profit in a performance-based environment.
- Directed and maintained administrative processes for firearm sales, personnel files, and store related operations.
- Managed monetary operations, including employee and vault balancing, and cash ordering.

- Assisted with interview and hiring process of new staff.
- GIA certified in diamond essentials; assessed precious metals, gemstones, & hard goods for loan and/or resale value.
- Promoted from Assistant Store Manager to Store Manager in under two years.

Dick's Sporting Goods, Raleigh, N.C.

Nov '08 - Feb '10

Lodge Sales Lead

- Maintained performance metrics regarding credit card & rewards card applications, selling product warranties, & general sales while providing a high-level of customer service.
- Maintained strict product inventory and procedures relating to sales of firearms, hunting equipment, fishing equipment, & camping supplies.
- Merchandised regional product as well as implementing corporate plan-o-grams.

Independent Title Insurance Closer, Baldwin Harbor, N.Y.

June '04 – Aug '08

Title Closer, Notary Public

- Contract review, calculation and collection of taxes, lien payoffs, & various title insurance charges.
 - Purchases – Residential and small commercial.
 - Refinances – Residential and small commercial.
 - CEMA's – consolidation, extension, & modification agreement.

Winthrop-University Hospital Employees Federal Credit Union, Mineola, N.Y.

Jan '02 - June '04

Operations Analyst

- Performed bank reconciliations for Citibank & Empire Corporate FCU monthly, as well as end of month programs including system backup, credit bureau reporting, OFAC and more.
- Closed General Ledger accounts for month end.
- Daily reconciliation of accounts including ATM, Share Draft, VISA, & ACH transactions.
- Chairman and secretary of ALM committee.
- Functioned as back-up Operations Specialist & Teller, performing duties including all morning transmissions & database maintenance of ATM & Debit cards, insurance, payroll, & IRA accounts.

NET4MUSIC, New York, N.Y.

Mar '99 - Oct '01

Catalogue Manager, Popular Music, North America and U.K.

- Acted as liaison between major music publishers and digital music transcription teams to enable the creation, marketing and selling of licensed digital sheet music.
- Remotely streamlined processes for production teams in France, Poland & Madagascar.
- Created and maintained databases containing performer, title, royalty and copyright information for over 20,000 sheet music titles.
- Compiled weekly reports to management of newly published digital titles, process modifications and improvements as well as production difficulties.
- Member of Product Marketing Team and Net4Music/CodaMusic Merger Transition Team.

Education:

Bachelor of Business Administration – Marketing / May 1997

Dowling College, Oakdale, New York